

# **GRANT RECOGNITION GUIDELINES**

Congratulations on receiving a FWEF Grant.

Please see below for guidelines on how to recognize the Fish and Wildlife Enhancement Fund and Manitoba Government's partnership on your project.

#### **LOGO**

Include the FWEF and Manitoba Government logo on your website, newsletter, program, signage or any other communications tool available. To obtain the logos and graphic standards, please email your Trust Grants Associate.

## **SOCIAL MEDIA**

Include, mention or tag MHHC accounts on Twitter, Instagram, and LinkedIn







## SIGNAGE

Please contact us if you are planning to install a sign at the project site that will recognize FWEF by name and/or logo. For interpretive signage, the Manitoba Government and FWEF logos are to be used.

# **ADDITIONAL OPTIONS:**

#### **MEDIA RELEASE**

Prepare a media release about the grant you've received. Please see below for some text for how to recognize FWEF and the Government of Manitoba. Feel free to contact us before you send out a media release if you require additional information or a FWEF quote for your release. If possible, please save a digital copy of any publications and include them in your project reporting.

#### NEWSLETTER OR PROGRAM

Include an article about the grant in your print/electronic newsletter or program. If you require information or a FWEF quote for your article, please contact us.



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## **ADVERTISING**

If it is your usual process to prepare purchased advertisements recognizing contributions of sponsors and funders, please ensure FWEF and the Government of Manitoba are included.

#### **EVENT**

Host a media event or public celebration of your project. Please mention FWEF and Manitoba Government's role in your project.

#### **ADDITIONAL RECOGNITION IDEAS:**

#### **PHOTOS**

If you have digital photos of your project and permission to publish from any individuals (or guardians in the case of minors) who appear in the images, please send them to your Trust Grants Associate. Click here for a sample photo release form. From time to time FWEF will feature project stories in newspaper ads, print materials and on our website. Please include all relevant photo information (name, location, photo credit).

## **KEEP US IN THE LOOP**

Sending out a news release? Is your project having big impact? Are there strong visual elements and great spokespeople? FWEF may feature grantees in promotional communications such as news releases and social media. Let us know what's happening in your organization and we'll consider it for upcoming multimedia communications activities.

## **PLEASE NOTE**

Donors receive plaques, framed photos/posters or other mementos in recognition of their support. While these gestures are appreciated, they are often costly to the environment and for organizations to produce. Public recognition as described in this package is sufficient.

If you need any of the above tools, or have any questions about grant recognition, please contact your Grants Associate or granting@mhhc.mb.ca



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## STANDARD DESCRIPTION OF THE TRUSTS

#### **Funding acknowledgement:**

The Fish and Wildlife Enhancement Fund with the Manitoba government provided funding for this project. The Manitoba Habitat Heritage Corporation (MHHC) administers the FWEF program on behalf of the Manitoba government.

See https://www.mhhc.mb.ca/fwef/ for more information about FWEF

