The Conservation Trust Spring 2024

*Manitoba Habitat Conservancy*

# *General Proposal Information*

## Proposal Title\*

*The project title from your approved Letter of Interest (LOI) will be copied over automatically.*

*Character Limit: 125*

## Proposal ID #

*Assigned by Trust staff*

*Character Limit: 200*

## Primary Contact\*

*Identify the name, title, email address, and phone number of the person who will lead this* project and will be the primary contact for communication purposes.

*Character Limit: 250*

## Proposal Author

*Identify the name of the proposal author(s), if different from the Primary Contact.*

*Character Limit: 250*

# *Previous Trust Projects Status*

## Previous Project(s) Status

*Do you have any previously funded projects that are delayed? If yes, please provide more* information.

*Character Limit: 3000*

# *Executive Summary*

## Conservation Trust Project Category

*The Conservation Trust Project Category from your approved Letter of Interest (LOI) will be* copied over automatically.

**Choices**

Watersheds

Habitat and Wildlife Soil Health

Innovation Conservation Planning

Connecting People to Nature

## Ecological Goods and Services Outcomes

*Ecological Goods and Services from your approved Letter of Interest (LOI) will be copied over* automatically.

**Choices**

1. Improved Water Quality
2. Flood Mitigation
3. Improved Drought Resilience
4. Increased Biodiversity
5. Increased Production of Harvestable Wildlife Species
6. Enhanced Carbon Sequestration
7. Increased Soil Health
8. Increased Public Access to Nature
9. Interpretive Programs Delivered in Natural Areas
10. Activities that Enhance a Recognized Greenway or Equivalent Natural Area

## Duration\*

*Select the number of years it will take to complete the project.*

**Choices** One Year Two Years

## Project Location\*

If known at this stage, provide a one-line description of the project location, for example:

* + The nearest town or other known feature
  + [Municipality](https://www.mbhabitat.ca/wp-content/uploads/2018/11/CT_Maps_MunicipalMB-1.pdf?_gl=1%2Aiw1muf%2A_ga%2ANjU3MDAwMzA2LjE2OTU4MzcyMzE.%2A_ga_D7EMQHLHEQ%2AMTY5ODg0NjM2Ni45LjAuMTY5ODg0NjM2Ni4wLjAuMA)
  + First Nation
  + [Watershed District](https://static1.squarespace.com/static/5d1970615efdf4000145bc48/t/64baa4ad18631055882f7c6b/1689953453932/Watersheds_Manitoba_July2023.pdf)

If your project will span multiple locations, please indicate the closest region in Manitoba

*Character Limit: 800*

## Brief Proposal Description\*

***Manitoba Habitat Conservancy will use this description for communication purposes****. Describe what your proposal will accomplish, including the total of the Trust and match funded* ***estimated outputs****(e.g. 500 acres restored), in three sentences or less.*

*Character Limit: 1000*

## Total Trust Project Request\*

*Enter the funding amount requested from the Conservation Trust.*

*Character Limit: 20*

## Total Match Funds\*

*Enter total amount of matching funds, including cash and in-kind contributions.*

*Note: Trust granted funds cannot be used as match for grant applications to the Trust. Other* sources of matching funds that have been or will be used in full cannot be assigned to more than one Trust project.

*Character Limit: 20*

## Total Project Budget (including match)\*

*Enter the amount of the total project budget.*

*Total Project Budget = Total Trust Project Request + Total Match Funds*

*Character Limit: 20*

# *Detailed Proposal Description*

## Management Plan\*

*Is this proposal being delivered in the context of a larger management plan (conservation,* watershed, or resource management plan)?

**Choices**

Yes No

## If yes, please briefly identify the plan's:

* + *Goal, Objective and specific Action items addressed by your proposed project (bulleted list preferred).*

*Character Limit: 1000*

## Background\*

*Please explain important aspects of the proposed project including:*

* + *The issue(s) or challenge(s) to be addressed*
  + *The urgency/priority*
  + *The risk of loss/conversion*
  + *Any relevant justification that supports your proposal. This may include: scientific evidence, literature reviews, local expert and/or Indigenous Knowledge, etc.*

*Note: Ensure you describe how the project addresses each of the EG&S selected.*

*Character Limit: 3600*

## Objectives\*

*What are your Objectives, and how will your proposal address the issue(s) or challenge(s)* identified above?

*Character Limit: 3600*

## Table Package\*

1. ***Read the*** [***Applicant Guide***](https://mbhabitat.ca/wp-content/uploads/2023/11/Spring-2024-CT-GROW-Applicant-Guide.pdf)*for detailed instructions on how to fill out the Table Package*
2. *Download the* [*Spring 2024 Table Package*](https://mbhabitat.ca/wp-content/uploads/2023/10/CT_Spring-2024_Table-Package_For-Distribution.xlsx) *which includes the following templates:*
   1. Project Information
   2. Project Budget
   3. Project Workplan
   4. Project Output
3. *Upload the completed templates as an* ***excel document***.

*File Size Limit: 7 MB*

## Additional Information

*Are there additional details not captured in the workplan that you would like to make note of?*

*Character Limit: 1000*

## Pre-submission Accuracy Check\*

***I have checked that the outputs in the Excel package match those listed in the Brief Proposal Description***

**Choices**

I agree

*Please ensure that your proposal has addressed the comments provided in your LOI evaluation,* if applicable.

## LOI Review: Comments

*Character Limit: 2500*

# *Additional Proposal Information*

## Project Sustainability\*

*Describe the required maintenance of the proposed activities during and beyond the length of* the project agreement.

*Character Limit: 3000*

## Monitoring and Compliance\*

*Please describe:*

* + *Your monitoring plan/schedule*
  + *Plan for landowner non-compliance*

*Character Limit: 3000*

## Conservation Contracts\*

*By applying to MHC you are acknowledging that you will have written agreements in place with* landowners on whose lands projects are occurring. Please contact the Trust Team if you have questions about this.

*Note: Longer term lengths will be prioritized by the Trust and are encouraged in order to* ensure that the intended environmental goods and services are achieved.

**Choices**

Yes

Not applicable to the project activities

## Reporting Requirements\*

*I acknowledge that all Trust funded, landscape-based projects are required to provide GIS* shapefiles as part of final reporting. Final reports will be submitted to the required reporting platform as indicated by MHC. MHC also requires the applicant to report on match activities and funds ([***including landowner in-kind***](https://mbhabitat.ca/wp-content/uploads/2021/09/Trust-In-Kind-Time-Template-Example.docx)*). All reports (including shapefiles) may be subject to* audit. Please contact the Trust Team if you have questions about this.

**Choices**

I understand

## Organizational Experience and Key People\*

*Describe how your organization’s and/or your team’s knowledge, skills, and expertise* demonstrate your ability to complete your project. Please only describe experience or education relevant to this project.

*Character Limit: 3500*

## Project Partnerships\*

*Provide the following:*

* + *List of all collaborating partners*
  + *Briefly describe how these groups will be involved in the project \**
  + ***Contributions of each partner*** *(financial and/or in-kind)*

*\*Please see Partnerships section of the Guidelines*

*Character Limit: 3500*

## Proposal Consultations

* + *Identify any individuals, groups, organizations, Watershed Districts, or provincial or federal government staff that are not partners that will be included in your project, and identify if consultations are completed or pending*
  + *If community engagement is a focus of your proposal, you do not need to duplicate information that you have already included in your Project Workplan.*

*Character Limit: 3500*

## Recognizing Trust Funding\*

*As highlighting funding recognition is important, please describe how the Trust’s contributions* to this project will be acknowledged (news releases, brochures, video, signage, etc). See Grant Recognition Guidelines.

*Character Limit: 3500*

## Communications\*

*In this section, you’ll describe how you plan to communicate about your project activities.* You may include:

* + *An explanation of how relevant data or information gathered will be shared*
  + *What audiences you want to make aware of your project activities, and why*
  + *Specific communications activities/deliverables that you will complete (e.g., press releases, technical papers, public presentations, brochures, video, social media, etc.)*

*Character Limit: 3500*

## Project Liability

*Identify liability concerns and where ownership of liability will lie (especially regarding* construction projects). Tenure and public access should be addressed.

*Character Limit: 2000*

## Project Risks

*Identify any risk factors that may affect the project and describe how these factors will be* mitigated.

*Character Limit: 2000*

## Licenses/Permits/Approvals

*Are any licenses, permits, or approvals needed to undertake this project? Describe your plan to* acquire any required documentation.

*Character Limit: 2000*

## Sources Cited

*If you have used other sources of information for your proposal, please list where you found* them (website, etc.) including articles, reports, academic publications, names of local experts and/or Indigenous Knowledge Keepers, etc.

*Character Limit: 3500*

## Additional Information

*Please provide any other relevant information not already captured above*.

*Character Limit: 3500*

# *Attachments*

## Optional Attachments

* + *Supporting documents, such as maps and site photos, may be attached, if applicable.*
  + *Provide a list of the filenames of each attachment and a brief description of the contents.*

*Character Limit: 2000 | File Size Limit: 2 MB*

## Upload a second file

*File Size Limit: 2 MB*

## Upload a third file

*File Size Limit: 2 MB*

## Upload a fourth file

*File Size Limit: 2 MB*

## Upload a fifth file

*File Size Limit: 2 MB*