GROW Trust Spring 2024

*Manitoba Habitat Conservancy*

#  General Proposal Information

## Proposal Title\*

The proposal title from your approved Letter of Interest (LOI) will be copied over automatically.

*Character Limit: 125*

## Proposal ID #

Assigned by Trust staff

*Character Limit: 250*

## Primary Contact\*

Identify the name, title, and email of the person who will lead this project and will be the primary contact for communication purposes.

*Character Limit: 250*

## Proposal Author

Identify the name of the author(s) who wrote this application, if different from the Primary Contact.

*Character Limit: 250*

#  Previous GROW Trust History

## Previous Project(s) Status

Do you have any previously funded projects that are delayed? If yes, please provide more information.

*Character Limit: 1500*

## Total of Previous GROW Trust Grant(s)\*

Enter the cumulative amount of GROW Trust grant(s) your organization has been awarded, to date (2020, 2021, 2022, and 2023 GROW projects).

*Character Limit: 20*

## GROW Trust Grant(s) Spent to Date\*

How much of this granted GROW money has been spent to date (2020, 2021, 2022 and 2023 GROW projects)

*Character Limit: 20*

## Additional Comments

If applicable, you may add additional comments regarding your previous GROW Grant(s)

*Character Limit: 1500*

#  Executive Summary

## GROW Program Activities

Identify the potential GROW activities that may be included:

**Choices**

Water retention

Wetland conservation, restoration or enhancement Riparian area conservation, restoration or enhancement Buffer establishment

Upland area conservation, restoration, or enhancement Innovative approaches

## Duration\*

Select the number of years (one or two) it will take to complete the establishment phase\* of the project.

\*The establishment phase excludes the years of annual incentive payments.

**Choices** One Year Two Years

## Brief Proposal Description\*

***Manitoba Habitat Conservancy will use this description for communication purposes.*** *Describe what your proposal will accomplish, including the* ***total*** *of the Trust and match funded estimated outputs (e.g. 500 acres restored), in three sentences or less.*

*Character Limit: 1000*

## Total Trust Project Request\*

Enter the total funding amount requested from the Trust (including the Trust Funded Annual Incentive Payments portion).

(Total Trust Request = Trust Project Establishment Expenses + Trust Funded Annual Incentive Payments)

*Character Limit: 20*

## Trust Project Establishment Expenses\*

Enter the establishment portion of the Total Trust Project Request.

See the Guidelines document for a detailed description of "Project Establishment".

(Trust Project Establishment Expenses = Total Trust Request - Trust Funded Annual Incentive Payments)

*Character Limit: 20*

## Are Trust-Funded Annual Incentive Payments Included in this Proposal?\*

**Choices**

Yes No

## Trust Funded Annual Incentive Payments

If applicable, enter the amount of Trust Funded Annual Incentive Payments of the total Trust Project Request.

(Trust Funded Annual Incentive Payments = Total Trust Request - Trust Project Establishment Expenses)

*Character Limit: 20*

## Total Match Funds\*

Enter the total amount of matching funds, including cash and in-kind contributions.

Note: Trust funded annual incentive payments **do not** require matching funds. Trust granted funds cannot be used as match for grant applications to the Trust. Other sources of matching funds that have been or will be used in full cannot be assigned to more than one Trust project.

*Character Limit: 20*

## Total Project Budget (including match)\*

Enter the amount of the total project budget

(Total Project Budget = Total Trust Project Request +Total Match Funds)

*Character Limit: 20*

#  Wetland GROW Trust

## Temporary Wetlands\*

By applying for Temporary Wetland Conservation (TWC) funding you are agreeing that you have read the GROW Guide and all relevant TWC content. Any applications received will be reviewed against the GROW TWC priorities. Applicants need to understand those priorities when applying for TWC.

Note: Incentive payments specifically requested from the GROW Trust for temporary wetland conservation are specific to the Wetland GROW Trust and any significant deviations from the proposal requires approval by MHC.

**Choices**

Yes

TWC is not included in this proposal

## Trust Funded Temporary Wetlands Incentive Payment\*

Enter the total amount of Trust funding requested for Temporary Wetland Annual Incentive payments. (i.e. if $40/acre over 10 years = $400/acre)

*Character Limit: 20*

## Temporary Wetland Acres

How many acres of temporary wetlands will be secured with requested Trust funding? (enter estimated acres)

*Character Limit: 250*

#  Annual Incentive Payments

## If available, please upload a copy of your incentive rate calculator

*File Size Limit: 4 MB*

## What is the maximum GROW incentive rate for each activity?\*

*Character Limit: 3000*

## How did you incorporate the following when determining each landowner’s incentive rates?:\*

* + Assessed land value
	+ Local land rental rate
	+ Agricultural capability
	+ Economic gain or loss on the enrolled acres (ex. hay and grazing income) for each landowner

*Character Limit: 3000*

#  Detailed Proposal Description

## Conservation/Watershed Plan

Is this project being delivered in the context of a larger conservation or watershed management plan?\*

**Choices**

Yes No

## If Yes, please briefly identify:

* + *The IWMP Goal, Objective and specific Action items addressed by your proposed project.*
	+ *Describe how you will target your local GROW program to address these priorities (bulleted list preferred)*
	+ *Explain how the deliverables link to implementation priorities of your IWMP (bulleted list preferred)*

*Character Limit: 3500*

## Innovative Approaches\*

*Does this proposal include activities that are* ***not included in the district's IWMP*** *or the GROW Guide?*

**Choices**

Yes No

## If Yes, please identify and describe:

* + *The activity, issue(s), or challenge(s) to be addressed*
	+ *The urgency/priority*
	+ *The risk of loss/conversion*
	+ *Any relevant justification that supports your proposal. This may include scientific evidence, literature reviews, local expert and/or Indigenous Knowledge, etc.*

*Character Limit: 3000*

## Table Package\*

1. ***Read the*** [***Applicant Guide***](https://mbhabitat.ca/wp-content/uploads/2023/11/Spring-2024-CT-GROW-Applicant-Guide.pdf)*for detailed instructions on how to fill out the table package*
2. *Download the* [*Spring 2024 Table Package*](https://mbhabitat.ca/wp-content/uploads/2023/10/GROW_Spring-2024_Table-Package_For-Distribution.xlsx) *which includes the following templates:*
	1. *Project Information*
	2. *Project Budget*
	3. *Project Workplan*
	4. *Project Output*
	5. *Project Incentive Payment*
3. *Fill out the templates with your proposal information and upload them as an Excel document.*

*File Size Limit: 5 MB*

## Additional Information

Are there additional details not captured in the workplan that you would like to make note of?

*Character Limit: 500*

## Data Accuracy Check\*

*I have checked that the outputs listed in the Brief Proposal Description match those in the* ***Output Table and Workplan Table***

**Choices**

I agree

## Data Accuracy Check\*

I have checked that the amounts listed in The Executive Summary match those in the **Budget Table.**

**Choices**

I agree

Please ensure that your proposal has addressed the comments provided in your LOI evaluation, if applicable.

## LOI Review: Comments

*Character Limit: 2000*

#  Additional Proposal Information

## Project Sustainability\*

Describe the required maintenance of the proposed activities during and beyond the length of the project agreement.

*Character Limit: 2000*

## Monitoring and Compliance\*

Please describe:

* + *Your monitoring plan/schedule*
	+ *Plan for landowner non-compliance*

*Character Limit: 3500*

## Conservation Contracts\*

By applying to MHC you are acknowledging that you will have written agreements in place with landowners on whose lands projects are occurring. Please contact the Trust Team if you have questions about this.

Note: As a demonstration of due diligence, grantees are encouraged to include a question on the landowner application form that requests the landowner disclose current or future partner funders on the same project.

**Choices**

Yes

## Reporting Requirements\*

I acknowledge that all Trust funded, landscape-based projects are required to provide GIS shapefiles as part of final reporting. Final reports will be submitted to the required reporting platform as indicated by MHC. MHC also requires the applicant to report on match activities and funds ([including landowner in-kind](https://mbhabitat.ca/wp-content/uploads/2021/09/Trust-In-Kind-Time-Template-Example.docx)). All reports (including shapefiles) may be subject to audit. Please contact the Trust Team if you have questions about this.

**Choices**

I understand

## Organizational Experience and Key People\*

Describe how your organization’s and/or your team’s knowledge, skills, and expertise demonstrate your ability to effectively complete your proposed activities.

Please only describe experience or education relevant to this proposal.

*Character Limit: 3500*

## Project Partnerships\*

Provide the following:

* + *List of all collaborating partners*
	+ *Briefly describe how these groups will be involved in the project\**
	+ ***Contributions of each partner*** *(financial and/or in-kind)*

\* Please see Partnerships section of the Guidelines

*Character Limit: 3500*

## Proposal Consultations

* *Identify any individuals, groups, organizations, Watershed Districts, or provincial or federal government staff that are not partners that will be included in your project, and identify if consultations are completed or pending*
* *If community engagement is a focus of your proposal, you do not need to duplicate information that you have already included in your Project Workplan*

*Character Limit: 3500*

## Recognizing Trust Funding\*

As highlighting funding recognition is important, please describe how the Trust’s contributions to this project will be acknowledged (news releases, brochures, video, signage, etc). See Grant Recognition Guidelines.

*Character Limit: 3500*

## Communications\*

In this section, you’ll describe how you plan to communicate about your project activities. You may include:

* *An explanation of how relevant data or information gathered will be shared*
* *What audiences you want to make aware of your project activities, and why*
* *Specific communications activities/deliverables that you will complete (e.g., press releases, technical papers, public presentations, brochures, video, social media, etc.)*

*Character Limit: 3500*

## Project Liability

Identify liability concerns and where ownership of liability will lie (especially regarding construction projects). Tenure and public access should be addressed.

*Character Limit: 2000*

## Project Risks

Identify any risk factors that may affect the proposal and describe how these factors will be mitigated.

*Character Limit: 2000*

## Licenses/Permits/Approvals\*

Are any licenses, permits, or approvals needed to undertake this proposal? Describe your plan to acquire any required documentation prior to the start of your activities.

*Character Limit: 2000*

## Sources Cited

If you have used other sources of information for your proposal, please list where you found them (website, etc.) including articles, reports, academic publications, names of local experts and/or Indigenous Knowledge Keepers, etc.

*Character Limit: 3500*

## Additional Information

Please provide any other relevant information not already captured above.

*Character Limit: 3500*

#  Attachments

## Optional Attachments

Supporting documents, such as maps and site photos, may be attached, if applicable. Provide a list of the filenames of each attachment and a brief description of the contents.

*Character Limit: 2000 | File Size Limit: 2 MB*

## Upload a second file

*File Size Limit: 2 MB*

## Upload a third file

*File Size Limit: 2 MB*

## Upload a fourth file

*File Size Limit: 1 MB*

## Upload a fifth file

*File Size Limit: 1 MB*