

Grants Manager for Manitoba Habitat Conservancy (MHC)

Winnipeg, Manitoba

About the Manitoba Habitat Conservancy:

Manitoba Habitat Conservancy is the leading environmental conservation organization in Manitoba, dedicated to preserving the natural habitats and biodiversity of our province. Through partnerships with local communities, government agencies, and conservation groups, we work tirelessly to ensure a sustainable future for Manitoba's diverse ecosystems. Our team is passionate about environmental stewardship and making a positive impact on our planet.

MHC's mission for community wellbeing extends to MHC's over thirty (30) employees with competitive salaries, standard group benefits and opportunities for growth & development in the environment industry. MHC strives hard to provide a good work-life balance for all its team members.

How to Apply:

Please apply online at www.linkedin.com or by emailing your resume to hr@mbhabitat.ca. For further information about this career opportunity, please feel free to contact Gerald at (204) 781-3152.

We thank all applicants for their interest; however, only those selected will be contacted.

Manitoba Habitat Conservancy is seeking a talented and enthusiastic Grants Manager who will work within the leadership team to implement the strategic direction established by MHC and goals of its various grant funding sources. The candidate's primary objective is to provide strategic guidance and management of MHC's granting programs, including approximately \$11M in annual funding through the Conservation Trust, GROW Trust, Wetlands GROW Trust and the Fish and Wildlife Enhancement Fund.

As the Grants Manager, you will:

- Supervise and manage the MHC Trust team.
- In consultation with the CEO and the leadership team, develop annual budgets and oversee annual program plans for the Trusts.
- Oversee annual granting cycles to ensure that priority activities are delivered, and milestones are achieved as per annual work plans.
- Key areas of activity overseen include, but are not limited to:
 - Application processes that are efficient and consistent with the purposes of the Trusts and the MHC strategic plan.
 - Internal and external technical review processes for applications.
 - Grant award recommendations for review and approval by the MHC Board.
 - Criteria and templates for contribution agreement and grantee reporting.
 - Guidelines for review of interim and final reports of projects, including monitoring/auditing of the same.
 - Structured reporting of grants program outputs and outcomes as required within MHC and to external stakeholders.
 - Internal and external communications in support of the Trusts granting programs.
- Ensure a framework for Trusts granting decisions that is focused on priority outcomes, aligns with current scientific knowledge and is consistent with objectives established for the trusts.
- Adapt and implement evaluation protocols that aggregate project outputs and translate them into conservation outcomes that can be assessed against the purposes of the Trusts and reported to partners and the public.

You and Your Experience:

- Demonstrated ability to deliver a strategic approach to decision-making in the allocation of funds to achieve priority outcomes.
- A post-secondary degree in the agricultural, environmental sciences or related discipline.
- Experienced people leader that works effectively within a leadership team.
- Experience with environmental granting, such as program management or solicitation of competitive grants from funders.
- Detailed understanding of the scientific principles that underpin Trust objectives.
- Ability to foster productive external working relationships with key partners, potential donors, grantees, and other key groups tied to MHC granting initiatives.
- Excellent written and oral communications.
- Direct experience with habitat and environmental conservation programs is considered an asset.
- Ability to deliver results within tight deadlines.