TABLE PACKAGE EXAMPLES

Disclaimer: these examples are intended to provide applicants with guidance on how to complete the table package and are not meant to imply a preference for certain activities or costing.

EXAMPLE 1

Project Title: Restoring and Enhancing Natural Infrastructure on Farmland in Southwestern Manitoba -2025

Conservation Trust Category: Habitat and Wildlife

Brief Project Summary:

The *Applicant Organization* will engage with private landowners to improve ecosystem goods and services outcomes on pasture and cropland. This will be accomplished by enhancing 1,280ac of grassland through the implementation of rotational grazing systems (14km of cross fencing and three off-site watering systems). We will also restore marginal cropland to perennial cover using tame forages on 1,500ac. All grassland enhancement and restoration acres will be conserved through 10-year contracts. To increase water storage on the landscape, 30ac of Class 1 and 2 wetlands will be restored using earthen plugs on annual cropland; 15ac will be conserved through 10-year contracts with an incentive payment, and 15ac will be perpetually secured with matching funds. To support the program uptake, we will host four tours to showcase existing projects to approx. 80 landowners and producers. We will also carry out a suite of extension and advertising communications to reach approx. 2,000 people.





The Conservation Trust Spring 2025: Project Information

Applicant Organization Name:	Example Applicant Organization							
Project Name:	Restoring and Enhancing Natural Infrastructure on Farmland in Southwestern Manitoba -2025							
Project Start Date:	April 1, 2025 Project End Date:	March 31, 2027						

This document contains four table templates:

A. Project Information

B. Project Budget

C. Project Workplan

D. Project Output

Instructions:

- Read the Conservation Trust 2025 Application Handbook for detailed instructions on how to fill out this table package
- Please ensure all text is visible within the cells. Expand the rows if necessary
- Ensure that all information is entered correctly and is consistent throughout the proposal
- Additional instructions can be seen by hovering over the red triangle in the upper right corner of a cell

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The Conservation Trust Spring 2025: Project Budget

Important: Additional instructions can be seen by hovering over the red triangle in the upper right corner of a cell

Section A. Project Revenue Provincial Expected Revenue Confirmed/								
Funding Sources	Government Funding (drop down menu)		Cash	Ke	In-kind	Pending (drop down menu)	Total Rever	
The Conservation Trust		\$	220,225.00				\$	220,225.00
Example Applicant Organization	No	\$	100,000.00	\$	-	Confirmed	\$	100,000.00
Example Land Trust Partner Organization	No	\$	-	\$	60,000.00	Pending	\$	60,000.00
Example Landowners	No	\$	-	\$	53,125.00	Pending	\$	53,125.00
Example Funder Organization	No	\$	230,000.00	\$	-	Confirmed	\$	230,000.00
							\$	-
							\$	-
							\$	-
							\$	-
							\$	-
							\$	-
					Tot	al Project Revenue	\$	663,350.00
						Total Match	\$	443,125.00
						Match Ratio		2.01 : 1

Section B. Project Expenditures											
Budget Categories	Total Expected Cos Including Trust & Match fund (in-kind and cash)		Total Trust Request	% of Total Trust Request	Notes Additional detailed budget information and cost breakdowns for each line item can be added in this column						
Direct Project Costs											
Materials & Supplies	\$ 60,000.	9%	\$ 30,000.00	14%							
Construction Services	\$ 90,000.	14%	\$ 45,000.00	20%							
Equipment Rental		0		0							
Consulting/Professional Services		0		0							
Acquiring Interests in Land	\$ 60,000.	9%									
Communications	\$ 26,372.	50 4%	\$ 10,372.50	5%							
Landowners:											
 Landowner Establishment Costs 	\$ 53,125.			0	Landowner labour and equipment In-kind contributions						
Landowners Incentive Payments*	\$ 211,500.	00 32%	\$ 86,500.00	39%							
SUBTOTAL	\$ 500,997.	76%	\$ 171,872.50	78%							
Delivery Costs											
Salaries & Benefits	\$ 124,102.	19%	\$ 28,352.50	13%	1 Project Manager, 2 Field Staff, 1 Summer Student						
Travel & Field Costs	\$ 27,500.	00 4%	\$ 10,000.00	5%							
Administration & Overhead	\$ 10,750.	00 2%	\$ 10,000.00	5%							
SUBTOTAL	\$ 162,352.	24%	\$ 48,352.50	22%							
Other Costs											
		0		0							
		0		0							
SUBTOTAL	\$ -	0%	\$ -	0%							
Total	\$ 663,350.0	0 100%	\$ 220,225.00	100%							

Total Project Expected Cost ¹	\$ 663,350.00
Total Trust Request ²	\$ 220,225.00

Important Notes:

- 1. Total Revenue (Cell H21) must equal Total Expected Cost (Cell D48) with a zero balance
- 2. Total Trust Request (Cell F48) must equal amount entered in Cell E10

^{*}Landowner Incentive Payments: If you are considering including landowner incentive payments, please contact your Grants Associate.

The Conservation Trust Spring 2025: Project Workplan

•Please read the Conservation Trust 2025 Application Handbook for instructions on how to fill out the Project Workplan
• If you require additional rows in the Workplan, do not insert from the last row, instead select a row from closer to the center to ensure auto-calculations work properly. If an error occurs, reach out to your Grants Associate for assistance

Activity Category (Select from drop-down menu)	Activity Description / BMPs (Select from drop-down menu)	Detailed Description	Expected Trust Funded Outputs	Trust Outputs Units	Expected Match Funded Outputs	Match Outputs Units	Term Length (if applicable)	Cost Share (if applicable)							ed Amount of Total est Request (\$)	Expected % of Total Trust Request
Grassland_Conservation	Other	All the enhanced acres will be secured through 10-year term agreement	2140.0	Acres	640.0	Acres	10 years	N/A	\$	-		ş	-			
Grassland_Enhancement	Grazing management system (Fencing, off-site watering system, new water source development)	Installation of 14km of 3-strand wire cross fencing to support the implementation of rotational grazing on 1,280 acres. In addition 3 offsite watering systems will be installed. (All the enhanced acres will be secured through 10-year term agreement.)	640.0	Acres	640.0	Acres	10 years	75:25	ş	104,684.50	16%	ş	42,088.13	19%		
Grassland_Restoration	Tame Restoration	Landowners will receive a one-time flat rate of \$125/ac as an incentive for the restoration of 1,500 acres cultivated lands to perennial tame forage. (All restored acres will be secured through 10-year term agreement.)	1500.0	Acres	0.0	Acres	10 years	75:25	ş	255,042.00	38%	\$	74,588.13	34%		
Wetland_Conservation	Temporary wetlands conserved through incentive payments	Incentive payment for acres restored with a 10-year term agreement	15.0	Acres	0.0	Acres	10 years	N/A	\$	53,417.00	8%	\$	36,088.13	16%		
Wetland_Conservation	Wetlands conserved through conservation agreement/easement (match only)	Payments to landowners for conservation agreements secured with match funds	0.0	Acres	15.0	Acres	Perpetual	N/A	\$	89,417.00	13%	ş	-			
Wetland_Restoration	N/A	Restoration of 30 acres of class 1 and 2 wetland basins using earthen plugs (All CT restored acres will be secured through 10-year term agreement, match acres will be secured through perpetual easements)	15.0	Acres	15.0	Acres	10 years	100:0	ş	119,417.00	18%	\$	57,088.13	26%		
Communications	Communications Other	Communications for landowner and public extension that will include advertising for participation in program activities. This will include several outreach methods, such as multi-media advertisements, mailouts, and online social media posts. We will also do cold-call visits and phone calls to solicit participation. 2,000 people will be reached through our communications.	1000.0	People	1000.0	People	N/A	N/A	s	26,372.50	4%	ş	10,372.50	5%		
Events_and_Programs	Tour	We will showcase existing projects related to different activities within this proposal to the public will landowners to facilitate increased uptake in current and future programming. Two tours per year, with approximatly 20 landowners and producers per tour (4 events total).		People	80.0	People	N/A	N/A	\$	15,000.00	2%	ş	-			
									\$	663,350.00	100%	\$	220,225.00	100%		

The Conservation Trust Spring 2025: Project Output

Section A. Landscape Activities

	A OTH UTIES	TRUST-FUNDED	MATCH-FUNDED	TOTAL
	ACTIVITIES	Acres	Acres	Acres
	Cover Crop- Single Species	-	-	-
Cover Crops	Cover Crop- Multi Species	-	-	-
	Total	-	-	-
Erosion Control	Bank Stabilization (Riprap and			
Erosion Control	other hardscape)	_	_	-
	Conserved	2,140	640	2,780
Grassland	Enhanced	640	640	1,280
Grassianu	Restored	1,500	-	1,500
	Total	4,280	1,280	5,560
	Conserved	-	-	-
Riparian	Enhanced	-	-	-
Мранан	Restored	-	-	-
	Total	-	-	-
	Conserved	15	15	30
Wetland	Enhanced	-	-	-
vectiona	Restored	15	15	30
	Total	30	30	60
	Conserved	-	-	-
Wooded	Enhanced	-	-	-
	Restored	-	-	-
	Total	-	-	-

	ACTIVITIES		MATCH-FUNDED	TOTAL
	Length (km)	Length (km)	Length (km)	
9	Shelterbelt Conservation	-	-	-
Chaltauhalt	Shelterbelt Established	-	-	-
Shelterbelt	Shelterbelt Enhanced	-	-	-
	Total	-	-	-

ACTIVITIES		TRUST-FUNDED	MATCH-FUNDED	TOTAL
		Acre Feet	Acre Feet	Acre Feet
	Temporary	-	-	-
Water Retention	Extended	-	-	-
water Retention	Permanent	-	-	-
	Total	-	-	-

Beneficial Management Practices Associated with Landscape Activities

ACTIVITIES (BMPs)	TRUST-FUNDED	MATCH-FUNDED	TOTAL
ACTIVITIES (BIVIES)	Acres	Acres	Acres
Bufferstrips	-	-	-
Delayed grazing	-	-	-
Delayed haying/mowing	-	-	-
Fencing, off-site watering system, new water source	640	640	1,280
development	040	040	1,280
Grassed Waterways	-	-	-
Invasive species control (match only)	\searrow	-	-
Livestock Crossing	-	-	-
Nest Tunnels Installation	-	-	-
Nest Tunnels Maintenance	-	-	-
Pasture improvement	-	-	-
Pollinator Habitat	-	-	-
Prescribed/Controlled Burn	-	-	-
SAR related BMP's	-	-	-
Shrub Control via mowing or herbicide	-	-	-

Section B. Additional Activities

	ACTIVITIES	Units	TRUST-FUNDED	MATCH-FUNDED	TOTAL
			Quantity	Quantity	Quantity
	Broadcast Media	Number of people reached	-	-	-
Communications	Internet Media	Number of people reached	-	-	-
Communications	Print Media	Number of people reached	-	-	-
	Communications Other	Number of people reached	1,000	1,000	2,000
	Boardwalk	Meters	-	-	-
	Boat Launch	Number	-	-	-
Connecting People to	Dock	Number	-	-	-
Nature Infrastructure	Kiosk	Number	-	-	-
Nature ilirastructure	Interpretative Signage	Number	-	-	-
	Trail Creation	Kilometers	-	-	-
	Trail Enhancement	Kilometers	ı	-	-
Documents and	Mapping & Modelling	Acres mapped/modelled	-	-	-
Mapping	Plan	Acres influenced	-	-	-
iviapping	Reports & Assesments	Acres influenced	ı	-	-
	Cultural/ceremonial activities	Number of people	-	-	-
	Meetings	Number of people	-	-	-
	Programs	Number of people	-	-	-
Events	Seminar	Number of people	-	-	-
Events	Tour	Number of people	-	80	80
	Training Event	Number of people	-	-	-
	Volunteer Stewardship	Number of people	-	-	-
	Workshop	Number of people	-	-	-
	Cairn	Number	-	-	-
Signs	Property Signs	Number	-	-	-
	Trails sign - directional	Number	-	-	-

EXAMPLE 2

Project Title: Bridging Cultures: A Partnership for Environmental Education and

Conservation

Conservation Trust Category: Connecting People to Nature

Brief Project Summary:

ABC Wetlands Education Inc. (ABCWE) is a dedicated non-profit environmental education centre located in southwestern Manitoba, with a mission to foster awareness and inspire action for wetland conservation. Building on the success of the Wetlands Interpretive Trail, ABCWE is embarking on a new phase aimed at improving site accessibility and enhancing interpretive programming for visitors. This project will enhance our wetland demonstration site by planting a 2-acre native plant medicine garden, installing an accessible viewing platform along the existing trail to provide improved engagement with the wetland, and creating 5 interpretive signs to educate visitors about native plants and their uses. In partnership with the local Tribal Council and School Division, ABCWE will develop ten curriculum aligned educational modules and will deliver interpretive programming for 750 students in grades 6-12. In addition, ABCWE will host 8 free plant identification tours for the public.





The Conservation Trust Spring 2025: Project Information

Applicant Organization Name:	ABC Wetlands Education Inc.								
Project Name:	Bridging Cultures: A Partnership for Environmental Education and Conservation								
Project Start Date:	April 1, 2025 Project End Date: March 31, 2027								

This document contains four table templates:

- A. Project Information
- B. Project Budget
- C. Project Workplan
- D. Project Output

Instructions:

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The Conservation Trust Spring 2025: Project Budget

Important: Additional instructions can be seen by hovering over the red triangle in the upper right corner of a cell

Section A. Project Revenue								
Funding Sources	Provincial Government Funding		Expected	Rev	venue	Confirmed/ Pending	To	otal Revenue
	(drop down menu)		Cash		In-kind	(drop down menu)		
The Conservation Trust		\$	60,000.00				\$	60,000.00
ABC Wetlands Education Inc.	No	\$	10,000.00	\$	10,000.00	Confirmed	\$	20,000.00
Telus Foundation - Indigenous Communities Fund	No	\$	25,000.00	\$	-	Confirmed	\$	25,000.00
Winnipeg Foundation	No	\$	60,000.00	\$	=	Pending	\$	60,000.00
From the Ground Up Program-Community Spaces Stream	Yes	\$	15,000.00	\$	-	Pending	\$	15,000.00
Local School Division	No	\$	-	\$	10,000.00	Confirmed	\$	10,000.00
Local Greenhouse	No	\$	-	\$	15,000.00	Pending	\$	15,000.00
Local Garden Club	No	\$	-	\$	10,000.00	Confirmed	\$	10,000.00
							\$	-
							\$	-
							\$	-
					Tota	al Project Revenue	\$	215,000.00
						Total Match	\$	155,000.00
						Match Ratio		2.58 : 1

Section B. Project Expenditures									
Budget Categories	Total Expected Cost Including Trust & Match funds (in-kind and cash)	% of Total Expected Cost	Total Trust Request	% of Total Trust Request	Notes Additional detailed budget information and cost breakdowns for each line item can be added in this column				
Direct Project Costs									
Materials & Supplies	\$ 34,000.00	16%	\$ 6,750.00		plants and seeds donated by local greenhouse, tools, signage materials				
Construction Services	\$ 53,000.00	25%	\$ 16,000.00	27%	wetland trail enhancement with new accessible viewing point, install interpretive signs				
Equipment Rental		0		0					
Consulting/Professional Services	\$ 35,500.00	17%	\$ 10,000.00	17%	planning/design company, Indigenous Knowledge Keepers/Elders, school district services, local garden club plant propagation and planting, event consultant for medicine garden launch				
Acquiring Interests in Land		0							
Communications	\$ 28,500.00	13%	\$ 6,250.00	10%	develop educational materials \$12,000, program advertising \$8,000, website content \$5,000, medicine garden launch ceremony \$3,500				
Landowners:									
Landowner Establishment Costs		0		0					
Landowners Incentive Payments*		0		0					
SUBTOTAL	\$ 151,000.00	70%	\$ 39,000.00	65%					
Delivery Costs									
Salaries & Benefits or Day Rate	\$ 38,000.00	18%	\$ 15,000.00	25%	Program Coord .6FTE, Executive Director .2FTE				
Travel & Field Costs	\$ 8,000.00	4%	\$ -	0%	travel for Elders and guides, school district travel				
Administration & Overhead	\$ 18,000.00	8%	\$ 6,000.00	10%	bookkeeping, rent, utilities, phone, etc. related to project delivery				
SUBTOTAL	\$ 64,000.00	30%	\$ 21,000.00	35%					
Other Costs									
		0	\$ -	0%					
CURTOTAL	ć	0 0 %	ć	0 0 %					
SUBTOTAL			\$ -						
Total	\$ 215,000.00	100%	\$ 60,000.00	100%					

Total Project Expected Cost ¹	\$ 215,000.00
Total Trust Request ²	\$ 60,000.00

Important Notes:

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- 2. Total Trust Request (Cell F48) must equal amount entered in Cell E10

^{*}Landowner Incentive Payments: If you are considering including landowner incentive payments, please contact your Grants Associate.

The Conservation Trust Spring 2025: Project Workplan

•Please read the Conservation Trust 2025 Application Handbook for instructions on how to fill out the Project Workplan

• If you require additional rows in the Workplan, do not insert from the last row, instead select a row from closer to the center to ensure auto-calculations work properly. If an error occurs, reach out to your Grants Associate for assistance

Activity Category (Select from drop-down menu)	Activity Description / BMPs (Select from drop-down menu)	Detailed Description	Expected Trust Funded Outputs	Trust Outputs Units	Expected Match Funded Outputs	Match Outputs Units	Term Length (if applicable)	Cost Share (if applicable)	Expected Amount of Total Project Budget (\$)	Expected % of Total Project Budget	Expected Amount of Total Trust Request (\$)	Expected % of Total Trust Request
Connecting_People_to_Nature_Infrastructure	Other	Installation of a 20 m ² viewing platform along our existing wetland boardwalk trail. This will provide an area to dipnet for aquatic insects and view wildlife within the wetland system more effectively. 1000 students and public visit the trail annually.	0.25	Number	0.75	Number			\$ 50,500.00	23%	\$ 19,250.00	32%
Connecting_People_to_Nature_Infrastructure	Interpretative Signage	5 interpretive signs will be installed. Content will provide knowledge of the traditional uses of the plants in the garden and surrounding area; to be developed in consultation with Traditional Knowledge Keepers.	2	Number	3	Number			\$ 41,000.00	19%	\$ 16,000.00	27%
Events_and_Programs	Cultural/ceremonial activities	Launch of the Medicine Garden, free public event	0	People	100	People			\$ 10,000.00	5%	\$ -	
Grassland_Restoration	Native Restoration	2 acre medicine garden planted with native species known for their healing properties as selected in consultation with indigenous experts. Species would include yarrow, sage, asters, juniper, sweetgrass, wild rose, dogwood and hawthorn shrubs. Planting will be conducted during a public volunteer event. Plants will be propogated by the local gardening club and donated by a local greenhouse.	1	Acres	1	Acres			\$ 43,500.00	20%	\$ 10,000.00	17%
Events_and_Programs		8 free plant identification tours will be provided throughout the growing season (twice per month, Jun-Sept).	0	People	80	People			\$ 5,000.00	2%	\$ -	
Events_and_Programs	Programs	Creation of 10 curriculum-aligned educational modules in partnership with the local Tribal Council and School Division. Modules will be used in the delivery of interpretive programming for 750 students.	400	People	350	People			\$ 47,000.00	22%	\$ 14,750.00	25%
Communications		Social media posts and brochures advertising the medicinal garden launch and other initiatives. 200 brochures printed for the event launch.	0	People	30,000	People			\$ 11,000.00	5%	\$ -	
Communications	Internet Media	Updates to our website content related to educational programs and medicine garden. Average of 20,000 visitors to our website annually.	0	People	40,000	People			\$ 7,000.00	3%	\$ -	
									\$ 215,000.00	100%	\$ 60,000.00	100%

The Conservation Trust Spring 2025: Project Output

Section A. Landscape Activities

ACTIVITIES		TRUST-FUNDED	MATCH-FUNDED	TOTAL	
•	7.07771123			Acres	
	Cover Crop- Single Species	-	-	-	
Cover Crops	Cover Crop- Multi Species	-	-	-	
	Total	-	-	-	
Erosion Control	Bank Stabilization (Riprap and				
Elosion Control	other hardscape)	_	_	-	
	Conserved	-	-	-	
Grassland	Enhanced	-	-	-	
Grassiand	Restored	1	1	2	
	Total	1	1	2	
	Conserved	-	-	1	
Riparian	Enhanced	-	-	-	
Mparian	Restored	-	-	-	
	Total	٠	-	-	
	Conserved	-	-		
Wetland	Enhanced	-	-	-	
Wetland	Restored	-	-	-	
	Total	•	-	-	
	Conserved	-	-	-	
Wooded	Enhanced	-	-	-	
vvooueu	Restored	-	-	-	
	Total	•	-	-	

ACTIVITIES		TRUST-FUNDED	MATCH-FUNDED	TOTAL
		Length (km)	Length (km)	Length (km)
Shelterbelt	Shelterbelt Conservation	-	-	-
	Shelterbelt Established	-	-	-
Sileiterbeit	Shelterbelt Enhanced	-	-	-
	Total	-	-	-

			TRUST-FUNDED	MATCH-FUNDED	TOTAL
		ACTIVITIES	Acre Feet	Acre Feet	Acre Feet
		Temporary	-	-	-
	Water Retention	Extended	-	-	-
		Permanent	-	-	-
		Total	-	-	-

Beneficial Management Practices Associated with Landscape Activities

ACTIVITIES (BMPs)	TRUST-FUNDED	MATCH-FUNDED	TOTAL
ACTIVITIES (DIVIES)	Acres	Acres	Acres
Bufferstrips	-	-	-
Delayed grazing	-	-	-
Delayed haying/mowing	-	-	-
Fencing, off-site watering system, new water source	_		-
development			
Grassed Waterways	-	-	-
Invasive species control (match only)	\sim	-	-
Livestock Crossing	-	ı	-
Nest Tunnels Installation	-	-	-
Nest Tunnels Maintenance	-	-	-
Pasture improvement	-	-	-
Pollinator Habitat	-	-	-
Prescribed/Controlled Burn	-	-	-
SAR related BMP's	-	=	=
Shrub Control via mowing or herbicide	-	-	-

Section B. Additional Activities

ACTIVITIES		Units	TRUST-FUNDED	MATCH-FUNDED	TOTAL
			Quantity	Quantity	Quantity
	Broadcast Media	Number of people reached	-	-	-
Communications	Internet Media	Number of people reached	-	40,000	40,000
Communications	Print Media	Number of people reached	-	-	-
	Communications Other	Number of people reached	-	30,000	30,000
	Boardwalk	Meters	-	-	-
	Boat Launch	Number	-	-	-
Connecting People to	Dock	Number	-	-	-
Nature Infrastructure	Kiosk	Number	-	-	-
Nature illinastructure	Interpretative Signage	Number	2	3	5
	Trail Creation	Kilometers	-	-	-
	Trail Enhancement	Kilometers	-	-	-
Documents and	Mapping & Modelling	Acres mapped/modelled	-	-	-
Mapping	Plan	Acres influenced	-	-	-
марыя	Reports & Assesments	Acres influenced	-	-	-
	Cultural/ceremonial activities	Number of people	-	100	100
	Meetings	Number of people	-	-	-
	Programs	Number of people	400	350	750
Events	Seminar	Number of people	-	-	-
Lvents	Tour	Number of people	-	80	80
	Training Event	Number of people	-	-	-
	Volunteer Stewardship	Number of people	-	-	-
	Workshop	Number of people	-	-	-
	Cairn	Number	-	-	-
Signs	Property Signs	Number	-	-	-
	Trails sign - directional	Number	-	-	-